

Code of conduct for instructors and volunteers

Note: Where we refer to 'parents' we mean parents and carers inclusively. The term 'children' or 'child' describes any person under the age of 18. The term student refers to any member regardless of age.

As an instructor or a volunteer at our federation or classes, we'd like you to:

- implement our safeguarding policy and procedures
- report any concerns about or allegations of abuse or poor practice to our welfare officer listen to any concerns that parents or young people might have
- consider your behaviour - do not engage in any behaviour that constitutes any form of abuse
- respect your position of trust and maintain appropriate boundaries and relationships with young people. Engaging in sexual behaviour with any child under the age of 16 is illegal keep any safeguarding training up to date
- keep students in your sessions safe by supervising appropriately, using safe methods and techniques and by putting student's safety first
- make sure you've got appropriate staffing ratios of adult to participant before the session begins
- ensure equipment is fit for purpose, safe to use and accessible
- respect student's trust and rights whilst being honest and open with them
- champion everyone's right to take part and celebrate difference in our federation or by not discriminating against anyone, regardless of gender, race, sexual orientation or ability
- stop play if an injury happens, administer minor first aid and call for help when necessary
- use constructive and positive methods of developing student's skills, without humiliating or harming them
- behave appropriately online in accordance with our online safety and acceptable use policy
- challenge and address instances of poor, negative, aggressive or bullying behaviour amongst young people
- lead by example when it comes to good sportsmanship, positive behaviour and
- commitment to the federation.
- develop positive relationships with parents / students and catch up with them regularly about their progress/ development
- make our federation / classes a friendly and welcoming place to be

As a member of our staff, we understand you have the right to:

- enjoy the time you spend with us and be supported in your role
- be informed of our safeguarding and reporting procedures and what you need to do if something isn't right
- have access to ongoing training in all aspects of your role
- be listened to
- be involved and contribute towards decisions within the federation, be respected and treated fairly by us.
- feel welcomed, valued and not judged based on your race, gender, sexuality or ability
- be protected from physical or emotional abuse from children or parents and be supported to resolve conflicts

We expect all of our instructors and volunteers to follow the behaviours and requests set out in this code. If any instructor or volunteer behaves in a way which contradicts any of the points set out above, we'll address the problem straight away and aim to resolve the issue.

Continued issues and repeated breaches of this code may result in us taking disciplinary action against you with the involvement of governing bodies and ultimately your dismissal from the organisation.

Signature of staff member or volunteer

Print name:

Signature of line manager

Print name of line manager

Date:

